



EMPLOYMENT APPLICATION

PERSONAL AND BACKGROUND INFORMATION

Name (Last, First, MI)	Telephone (Cellular)
Street Address	Telephone (Home)
City State Zip	Email:

Position(s) Applying for	Salary Desired
Schedule Desired: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Summer <input type="checkbox"/> Evening	
Are you available to work evenings, weekends and/or holidays? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify:	
Have you been employed by Hot Diggity Dawgs and More before? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, when and in what position(s)?	
Social Security Number: _____ - _____ - _____ Date of Birth: _____ Drivers License Number: _____	

Are you legally eligible to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you age 18 or older? <input type="checkbox"/> Yes <input type="checkbox"/> No <u>If you are under 18</u> , do you have working papers? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Have you ever been convicted of a crime? (Conviction is not necessarily a disqualification for employment.) <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered "yes," please attach a separate page describing the nature of the offense(s), the date(s) of the conviction(s) and the nature of any rehabilitation.

EDUCATION AND TRAINING

LEVEL	SCHOOL	CITY	STATE	NO. OF YEARS	DEGREE EARNED or NUMBER CREDITS	GPA
High School						
Technical						
College						
College						
Graduate						
Graduate						
Other						

Please list all Specialized Certificates or Degrees you have earned.			
Degree / Certificate	Subject	School	City & State

If you are applying for a job which will entail a company vehicle, please answer the following:

Do you have a Driver's License?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever driven with a trailer attached to a vehicle?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a Commercial Drivers License?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Optional: Do you speak, read, or write a language other than English? <input type="checkbox"/> Yes <input type="checkbox"/> No	<u>Speak</u>	<u>Read</u>	<u>Write</u>
Language:			
Language:			

NOTICES

Equal Opportunity Employer

Hot Diggity Dawgs and More is an equal opportunity employer, and prohibits discrimination against any persons on account of their race, color, religious creed, age, sex, sexual orientation, marital or civil union status, national origin, ancestry, present or past history of mental disorder, mental retardation, learning disability, physical disability or any protected class in the administration of its educational policies, admissions policies, scholarship and loan programs, and employment practices.

At Will Employment

Hot Diggity Dawgs and More is an "at will" employer, and reserves the right to terminate employment or change the conditions of employment, including but not limited to compensation and benefits, with or without cause, and with or without notice, at any time.

EMPLOYMENT HISTORY

List all employment in order, beginning with current or most recent. Include military experience if applicable. Do not reference resume. Attach additional pages if necessary

Employer	Dates of Employment (month, year) From: _____ To: _____	Salary / Wage Start: _____ End: _____
Mailing Address	Position	Type of Organization
City _____ State _____	Duties	
Telephone Number		
Supervisor's Name May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason for Leaving	

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Mailing Address	Position	Type of Organization
City _____ State _____	Duties	
Telephone Number		
Supervisor's Name	Reason for Leaving	

Employer	Dates of Employment (month, year) From: _____ To: _____	Salary / Wage Start: _____ End: _____
Mailing Address	Position	Type of Organization
City _____ State _____	Duties	
Telephone Number		
Supervisor's Name	Reason for Leaving	

REFERENCES

Please list at least three employment references and two personal references (non-relatives) that you give permission for us to contact.

Name	Address	Telephone Number	How Long Known?	How Associated?
Employment:				
Employment:				
Employment:				
Personal:				
Personal:				

**EMPLOYMENT APPLICATION DISCLAIMER
and RELEASE OF INFORMATION AUTHORIZATION**

(Please Read Carefully Before Signing)

I certify that all statements given on this application and all other information provided are true and accurate, and I understand that falsification, omission, or misrepresentation in this or any other personnel record can result in my termination, if hired. I authorize verification of all statements contained in this application (and the accompanying resume, if any). I authorize Hot Diggity Dawgs and More and/or Employers Reference Source* to contact my present employer (unless otherwise noted in this application form), past employers, and listed references. I authorize any person, school, current or previous employer, and organizations including state, local, or federal law enforcement authorities to provide Hot Diggity Dawgs and More and/or Employers Reference Source with relevant information regarding my work history and personal background, including but not limited to, education, professional licensing, criminal history, driving history, personal character, abilities, work habits, mode of living, residency, immigration status, general reputation, performance, experience and other qualities pertinent to qualifications for employment, including reasons for termination from past employment, and I release Hot Diggity Dawgs and More, Employers Reference Source and all other such persons and organizations from any legal liability in connection with the request for and release of such information. (*Employers Reference Source is a vendor employed by Hot Diggity Dawgs and More to conduct pre-employment background screening checks.)

I authorize Hot Diggity Dawgs and More to conduct any and all such background investigations as it deems necessary, including but not limited to, an investigation of police records and a protective services background check. By completing and signing this form, I authorize, without reservation, any party, including but not limited to, employers, law enforcement agencies, state agencies, institutions and private information bureaus or repositories, contacted by Hot Diggity Dawgs and More or Employers Reference Source to furnish any or all of the above listed information. My signature below releases Hot Diggity Dawgs and More and Employers Reference Source from any and all liability for damages arising from the investigation and disclosure of the requested information. Further, it releases and discharges all liability from all companies, agencies, officials, officers, employees and other persons, who, in good faith, provide to Hot Diggity Dawgs and More or Employers Reference Source the above mentioned information as requested, in order to successfully complete a background investigation.

I agree that if I am offered employment by Hot Diggity Dawgs and More and accept, my employment will be employment "at will" and that my employment can be terminated, with or without cause, and with or without notice, at any time, at the option of either Hot Diggity Dawgs and More or me. I understand that neither this application nor any other personnel form will constitute a contract for employment, and that Hot Diggity Dawgs and More may change the conditions of employment, including but not limited to compensation and benefits, at any time. If hired, I agree, as a condition of employment, to keep confidential and not disclose to anyone all information acquired during employment which is of a confidential, proprietary, or privileged nature.

I understand that Hot Diggity Dawgs and More is an Equal Opportunity Employer and does not discriminate in employment. It is understood that no question on this employment application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law.

Your signature authorizes a photocopy or fax copy of this authorization to be as valid as the original.

Signature of Applicant

Date